

**Ohio Parenting and Pregnancy Program Grant**  
**APPENDIX A**  
**TECHNICAL APPLICATION**

**Mandatory Applicant Qualifications**

In order to be considered for the grant expected to result from this RFGA, ODJFS requires that interested applicants **MUST** meet, at minimum, **ALL** the following qualification requirements. **Applicants who do not meet the following requirements shall not be considered for any grant award.**

**1. Applicants MUST provide evidence that they are private not-for-profit organizations by submitting a copy of their organization's current and valid not-for-profit 501(c)(3) tax status determination letter from the Internal Revenue Service (IRS). Please attach this documentation with your agency's application submission.**

**RESPONSE:**

- Attachment 1 - Not-for-profit 501(c)(3) tax status

**2. Applicants MUST demonstrate that they have a physical location or office in the state of Ohio. Please provide your agency's office location.**

**RESPONSE:**

- Attachment 2 - Proof of Physical Location

**3. Applicants MUST sign the Program Assurances affirmation page of this application and include it in their application submission.**

**RESPONSE:**

- Attachment 3 – Program Assurances Affirmation Page

**4. Applicants MUST identify and assign one key staff person [to serve as Program Lead] who can demonstrate a minimum of two (2) years of experience operating in areas of family planning or other services such as abortion prevention services, childbirth promotion, parenting development and/or adoption assistance and also resides in the state of Ohio. Applicant must provide an affirmation that the Program Lead resides in Ohio [Do Not provide Program Lead's home address.]. Profile and resume must be included for the Program Lead.**

**RESPONSE:**

Julianne Frankhouser will be the key staff person. She will be the Program Lead. Julianne has five (5) years of experience operating in areas of family planning, abortion prevention services, childbirth promotion, parenting development and adoption assistance. Attachment 4 (four) is a copy of Julianne's Driver's License with her home address removed.

<p style="text-align: center;"><b>Organizational Experience and Capabilities</b> <b>(Response should be no more than 2 pages in total for Items 5-6.)</b></p>
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**5. Clearly identify the indicators of your agency's effectiveness, quality and outcomes achieved for similar programs. And if the desired outcomes were not met, include an explanation of the lessons learned and how those obstacles were corrected.**

**RESPONSE:**

Program indicators measured using Logic Module as demonstrated in Attachment 5. The module indicates program effectiveness, goals, strategies, outcomes, evaluations, successes, and corrections made to strengthen program weaknesses.

**6. Describe your agency's length and depth of experience providing services in the following areas (minimum of 2 years in each):**

- a. Family planning or other services;
- b. Abortion prevention services and childbirth promotion; and,
- c. Parenting development and/or adoption assistance.

**RESPONSE:**

Agency has been in operation since 1997. Since the beginning of program our agency has maintained continuous growth in the success rate of the number of young mothers enrolled in the program giving birth to a live and healthy infant, finding permanent housing, obtaining high school diploma/returning to school, pursuing higher educational attainment, finding adequate employment, and becoming more self-supporting decreasing dependency on government assistance.

**A. Family Planning** is done by applying the "Social Learning Theory"(Attachment 6). The "Social Learning Theory" is taught through our "Life Skills Program". It allows us to teach family planning by observation through role modeling in a healthy environment, influencing cognitive processes, leading to self-efficacy, self regulation-shaping the individual to become healthier, wiser and productive.

**B. Abortion prevention and childbirth promotion** is also done through the "Life Skills Program" by applying "Maslow's Hierarchy" (see Attachment 7). As shown on the diagram, clients learn the difference between needs and wants. Clients are educated that every life has a purpose and childbirth is encouraged and abortion is discouraged. They are taught that they are capable of managing their lives with a child and to abort that life is not the best solution. Their current social thinking pattern is transformed through being educated with pertinent information, which equips them with necessary skills, and resource information to live a productive life transitioning from being childless to parenthood. They are able to withdraw from using current survival skills to live by and adopt a more stable mindset to achieve goals. There is a satisfaction and comfort in knowing that the basic needs are provided for so they are not consumed with these concerns and are better equipped to achieve at a much higher level than where they were initially. They are more receptive to learning new skills to become productive. The client

learns how to manage a structured home with rules, chores, cooking class, simple sewing, good time management skills learn how to effectively care for themselves and their child.

**C. Parenting development and adoption assistance** is done through our Stepping Stones Guidelines, which gives guidance as to how the young mothers progress in achieving their goals. It includes parenting classes which teaches them how to care for their baby (prepare formula, diapering, bathing, resources for medical appointments, and importance of those appointments), paying utility bills, child discipline, and best practices for growth and development. It shows the order of how to obtain self-sufficiency and stability. Once each level is completed, they are rewarded with items they can use for themselves and their child when transitioning. They review this continuously to ensure they are following all that is needed to be successful. All community resources, employment, enrollment in school, applying for housing, day care assistance etc. are addressed on the Stepping Stones for Success Guidelines. If they choose adoption, we have individuals and an on-call attorney to share adoption information and will assist them with the adoption process.

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**Key Staff Experience and Capabilities**

Profiles and resumes must easily identify how the applicant's assigned key staff meet the Required experience and capabilities for this program. Profiles and resumes must also be Included for all persons proposed for key positions. **(Response should be no more than 8 pages in total for Items 7-10, not including key staff resumes.)**

**7. Identify and assign a key staff member as Program Outcome Manager to be responsible for ensuring that the applicant's proposed planned uses of funding (i.e., increase number served, provide new or expanded services, expand geographical area served, or other relevant use of funding) have been successfully accomplished and provided. The Program Outcome Manager should have at least one (1) year of experience in working in areas of family planning or other services such as abortion prevention services, childbirth promotion, parenting development, and/or adoption assistance. Note: The applicant's Program Outcome Manager may also serve as Program Lead; however, the applicant must demonstrate that the assigned key staff person meets the minimum required experience for both roles.**

**RESPONSE:**

Julianne J. Frankhouser will be the key staff member. She will be the Program Outcome Manager and the Program lead. Attachment 8 is a copy of her resume entailing her experience and education. She will be responsible for ensuring that the proposed planned uses of funding which provide expanded or new services and expand the geographical area served is successfully accomplished and provided. Mrs. Frankhouser has five (5) years of experience working in the area of family planning, abortion prevention services, childbirth promotion, parenting development, and/or adoption assistance.

**8. Identify and assign a key staff member as Fiscal Specialist to be responsible for preparing the monthly invoices and ensuring adherence to fiscal policies and procedures, and preparing any additional reports as necessary. The Fiscal Specialist should have at least one (1) year of experience in working with fiscal program and/or systems.**

**RESPONSE:**

Amy L. Frueh will be the Fiscal Specialist. Attachment 9 is a copy of her resume entailing her experience and education. Amy has three years of experience working with fiscal programs and systems. She will be responsible for preparing the monthly invoices and ensuring adherence to fiscal policies and procedures, and preparing any additional reports as necessary.

**9. Identify and assign at least one key staff member as Case Worker to be responsible for coordinating care, resources and services for individual or family participants that will services to promote childbirth and parenting. The Case Worker should have at least one (1) year of experience in working in areas of family planning or other family services that promote parenting, two parent families or family intervention services.**

**RESPONSE:**

Nicole D. Ruble will be the Case Worker. Attachment 10 is a copy of her resume showing her background in education and nine (9) years of work experience in postpartum care, family care service with one and two-parent families, and counseling services promoting childbirth and parenting. Nicole will be responsible for coordinating care, resource and services for individual or family participants to promote childbirth and parenting.

**10. Identify, by position and by name, any additional support staff your agency considers key to the program's success located within the service providers' office. Provide a list of key staff, their relevant education and work experience (including the subject and duration) and the duties they will perform under this program.**

**RESPONSE:**

Lillian Jones will be the administrative support staff assisting management with intake, answering telephones, ordering supplies, take minutes at meetings, plan meetings and events, and assist with organizing fundraisers. Attachment 11 is a copy of her resume with details regarding her work experience and education.

**Important:** It is the affirmative responsibility of the organization submitting an application to remove all personal confidential information (such as home addresses and social security numbers) of the organization's staff and/or of any subcontractor and subcontractor staff from resumes or any other part of the application package.

**Applicant Agency Profile**  
**(Response should be no more than 4 pages in total for Items 11-13, not including attached brochures/printed material.)**

**11. Describe the services your agency currently provides, including logistics of operations and geographical areas of coverage, and any unique features. Include your agency's website address and attach a brochure or other printed material that provides information on your agency.**

**RESPONSE:**

On-hand life skill training includes cooking classes, sewing classes, housekeeping, budgeting in a structured environment. Community resources are utilized for parenting development and counseling services. Enrollment in school is required. Residents are mandated to search for employment. Holistic approach which is developing the mind, body and spirit of the individual as part of their self -development to help them transition back into society as responsible parents with a positive outlook on life, They are then determined to work and obtain higher education to better themselves, becoming productive citizens of society.

Geographical areas covered are Allen, Auglaize, Putnam, and Hardin County. Unique features are that we offer life skills training which no other shelter in Allen County where we are situated offers to their residents, we involve the residents with outreach introducing them to other organizations in the community which will help develop their skills. Outreaches offered to them that they may elect to participate in but not mandated includes park ministry, volunteering at the child care center to obtain child care skills promoting birth and the importance of life providing adoption referrals, help organize and participate with fundraisers, internet services for them to take online GED/Diploma programs to obtain their high school diploma or equivalency, and our own support group known as "Girl Talk" where residents learn how to develop positive mind sets, build healthy relationships, encourage expression of spirituality, openly share life experiences and receive feed back on how to solve problems or where help can be found to resolve their issue, and encourage each other to be positive as they transition to parenthood, an on-call volunteer attorney is available to residents to help them with adoption to discouraging abortion as the remedy for unwanted pregnancies, and discussion of life purposes that every child is born for a purpose regardless of the circumstances surrounding conception.

Attachment 12 is a copy of our organization's brochure. Truth for Youth dba Guiding Light Ministries website is [www.guidinglighthouse.org](http://www.guidinglighthouse.org).

**12. Describe the population your agency serves including any demographic information as well as family makeup. Include the number of families that your agency has served in the past 2 years.**

**RESPONSE:**

Truth for Youth dba Guiding Light Ministries currently serves youth residing in Allen, Auglaize, Hardin, Putnam County, and Shelby Counties. Statistics retrieved from 2010 United States American Factfinder Statistics. According to the United States Census American Factfinder, as of 2010 Allen County has a total population of 38,771 with 5,671 individuals of the population being between the ages of 10 – 19, total households 40,619, family households 26,982, male household 18,743, and female household 8,239. American Factfinder reports Auglaize 45,949 youth between the age of 10 -19 being 6596, total households 17,972, family households 12,749, male households 10,136, and female 2,613. Hardin County has a total population of 32,058 individuals between the ages of 10 – 19 being 4,909 total households 11,762; family household 7,950, male household 5,981, and female are 1,969. Putnam County is reported as having a total population of 34,499 individuals between 10 – 19 being 5,151 total households being 12,872, and family households are 9,556 male households 7,842, female households 1,714.

Counties Served	Allen	Auglaize	Hardin	Putnam
Total Population	38,771	45,949	32,058	34,499
Individuals ages 10 - 19	5,671	6,596	4,909	5,151
Total Households	40,619	17,972	11,762	12,872
Family Households	26,982	12,749	7,950	9,556
Male Households	18,743	10,136	5,981	7,842
Female Households	8,239	2,613	1,969	1,714

The total number of individuals Truth for Youth dba Guiding Light Ministries has served in the past two years and actually admitted to stay at the transitional house was twelve. Total number of individuals served and given assistance with outside referrals for services not provided, hygiene, food, baby car seats, utility bill assistance, housing payment assistance, and cribs is, within the past two years is twenty five (25) not including residents.

**13. Provide a current organizational chart (including any sub-grantees) and specify the key management and administrative personnel who will be assigned to this project.**

**RESPONSE:**

Attachment 13 is a copy of Truth for Youth dba Guiding Light Organizational Chart for indicating key management and administrative personnel assigned to this project. Sub-grantees will not be used.

**14. Please indicate a minimum of two (2) planned uses of funding for this program: [Applicants who do not indicate at least 2 planned uses of funding in their application shall not be considered for any grant award.]**

a. Increase numbers served ☐ Yes ☒ No

Indicate how many additional families you will serve and thoroughly describe your plan for increasing program participation.

b. Provide expanded or new services ☒ Yes ☐ No

Thoroughly describe the expanded or new services and the method in which you will implement these services.

**RESPONSE:**

**b. Provide expanded services:** Truth for Youth dba Guiding Light Ministries currently serves individuals ages 10 – 19 years old who have no children, are pregnant, and homeless residing in Allen, Auglaize, Hardin, Putnam, and Shelby County. **Services will be expanded** to serve individuals of any age who have one child in their custody, are pregnant, and homeless residing in Allen, Auglaize, Hardin, Putnam, and Shelby County.

**The method used** to expand the services to individuals of every age group residing in the service area will be by increasing advertisement through community support agencies, school counselors, doctors offices, hospitals, churches, colleges, universities, homeless shelters, businesses, police stations, local public schools, charter schools, and fire and rescue services.

c. Expand geographical area served ☒ Yes ☐ No

Thoroughly describe your current service coverage area and indicate the additional Geographical area to be served and your method to expand to those areas.

**RESPONSE:**

**c. Expand geographical area served:** Truth for Youth dba Guiding Light Ministries currently serves qualifying residents residing in Allen, Auglaize, Hardin, Putnam, and Shelby County. **The geographical area served will be expanded** to include Lucas, Montgomery, and Wood Counties.

**The method used** to expand the services to the increased geographical area will be done in all approved service areas by increasing advertisement through community support agencies, school counselors, doctors offices, hospitals, churches, colleges, universities, homeless shelters, businesses, police stations, local public schools, charter schools, and fire and rescue services.

Clients needing assistance who meet program qualifications will be transported from approved service areas to Lima Ohio via Greyhound Bus Lines. The client will be transported from the Greyhound Bus Station to Truth for Youth dba Guiding Light Ministries facilities via cab service. Travel assistance service will be funded through monies received from this grant for participant transportation.

d. Other proposed use(s) of funding ☐ Yes ☒ No

**15. SERVICES AND NUMBERS OF NEW INDIVIDUALS SERVED**

**In the chart below, indicate a minimum of three (3) program activities your agency will provide. Include the anticipated number of new individuals that your agency will serve (for the duration of the grant period) in each activity and the total numbers you plan to serve. Please feel free to add rows to include services not listed.**

Program Service	New Number Served		Program Service	New Number Served
Clothing	20		Parenting Classes	15
Counseling	30		Postpartum Recovery	
Diapers	15		Transportation	25
Food	10		Shelter Housing Assistance	20
Furniture	3		Parenting Development	20
Health Care			Other (describe)	
			<b>Total</b>	125

**16. Describe your agency's relationship with partner community organizations or agencies that will be used to carry out the program activities, including: 1) the name of each partnering organization (whether contractual or non-contractual relationship); 2) the roles and functions for the applicant and each individual partner organization; 3) services each partner will provide; 4) whether or not the partner organization(s) have collaborated with the applicant on similar projects in the past; 5) the number of years of collaboration with each partner; and, 6) the location of partner offices.**

**RESPONSE:**

See chart below listing partnering community organization agencies that will be used to carry out program activities, their location, specification of contractual or non-contractual, roles and services, and length of collaboration.

The applicant receives referrals from the area agencies. All agencies collaborate services collectively with not one having a duplicate of services overlapping. Outreach events also allow for agencies to collaborate with one another as hosted by applicant.

**Partnering Organization and agency chart:**

Name of	Address	Contractual	Role and	Length of
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<b>Partnering Community Organization</b>		<b>/Non Contractual</b>	<b>Services</b>	<b>Collaboration</b>
Samaritan House	328 W. McKibben Street, Lima Ohio 45801	Non- contractual	Shelter for Women and children	Since 2009
Heartbeat of Lima	3225 W. Elm Street, #B, Lima, Ohio 45805	Non- contractual	Pregnancy crisis Center	Since 2009
SAFY	658 E. Market Street, Lima Ohio 45801	Non- contractual	Counseling and adoption services for youth	Since 2009
Baby Project	202 W. Kibby Street, Lima Ohio 45804	Non- contractual	Parenting classes	Since 2010
Allen County Juvenile Court	529 S. Elizabeth Street, Lima Ohio 45804	Non- contractual	Juvenile detention, probation	Since 2010
Teen Pregnancy Prevention Task Force	Disclosed Location	Non- contractual	Sex education awareness, pregnancy prevention and family development	Serving as member since 2009
Caring For Two	219 E. Market Street, Lima Ohio 45801	Non- contractual	Home visits with African American Mothers to decrease infant mortality rates	Member since 2009

**17. Define the eligibility requirements for the services provided. Additional eligibility standards may be added but requirements of §5101.804 of the Revised Code must be included.**

**RESPONSE:**

Eligibility requirements for services provided are as follows:

- Eligibility of requirements as described in 5101.04 of the Revised Code
- Client must agree to take pregnancy test to confirm pregnancy or show a physicians statement validating proof of pregnancy
- Client must have never been convicted of child-molestation
- Client must be pregnant or have legal custody of a child who is twelve months of age or younger,
- Client may not be involved in or associated with any abortion activities, or participate in abortion clinics services, participate in abortion-related medical procedures, or engaging in pro-abortion advertising
- Client must not have prior or pending arson convictions
- Client must submit to random drug testing
- Client must help with household chores as assigned
- Client must not engage in any activities that threaten the well-being of other residents or staff
- Client must read organization handbook which gives the house rules which are as follows: Agree to a 10:00 p.m. Curfew, prohibited use of drugs and alcohol at the facility or while living at the facility, refrain from theft or the use of items belonging to other residents, agree to attend all scheduled appointments, attend all classes offered at facility, cook assigned meals, seek employment, must be enrolled in school or have high school diploma, and must sign a consent form agreeing to abide by the rules or be removed from the facility

**18. Include a description of the target audience that will be serviced by the provider.**

**RESPONSE:**

Target audience will be individuals of any age who may have one child, but no more than two in their custody, are pregnant, and homeless residing in Allen, Auglaize, Hardin, Lucas, Montgomery, Putnam, Shelby, and Wood County.

<p align="center"><b>Program Outcome Management</b> (Response should be no more than 2 pages in total for Items 19-20.)</p>
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**19. Clearly describe the intended outcomes for this program and the indicators your agency will use to measure effectiveness.**

**RESPONSE:**

**The intended outcome of the program** is to promote and increase childbirths among homeless individuals while discouraging and decreasing abortion rates, parental and family development, permanent housing for clients, improvement in educational attainment, gainful employment, sustainability, and provide adoption assistance if necessary.

**Indicators used to measure effectiveness** will be surveys, evaluations, demographic research and statistic comparison of homeless pregnancy rates increase or decrease in the agency's service area, and application of the logic module to determine program strengths and weaknesses and implement necessary changes.

**20. Describe how program data will be collected and confidentiality maintained.**

**Program data will be collected** through client intake interviews, client intake surveys, client mid-way completion surveys, client exiting surveys, client program evaluations, staff program evaluations, and application of the logic module.

<p style="text-align: center;"><b>Sub-grantees and Vendors</b> <b>(1 page maximum in total for Items 21-22)</b></p>
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**21. Applicants are to disclose whether or not any sub-grantees be used for this project. (If no, please include a statement that no sub-grantees will be involved. If yes, please describe the procurement process and the timeline to accomplish procurement as well as provide all required information as specified in Section 4.6, of the RFGA.**

**RESPONSE:**

Sub-grantees will not be involved.

**22. Describe the monitoring process for the sub-grantee (if applicable). Include the documentation that will be reviewed, who will perform the monitoring, the frequency that the sub-grantee shall provide performance reports and the plan addressing areas for improvement or poor performance. [If no sub-grantee is involved, the applicant shall disregard this requirement.]**

**RESPONSE:**

Sub-grantees will not be involved.